

MEMORANDUM

To: All Faculty Members & Students

From: Executive Director, Academics

Date : April 21, 2008

Subject : Revised Medical Policy

Handwritten signature and date: 21/4/08

Following Medical Policy for students is being implemented with immediate effect:

1. Out-Patients, Mild & Minor Illness – No relaxation or leave will be allowed.
2. In case of severe illness, disease or traffic accident, students should submit the application along with the following documents:

The medical certificate of a consultant (not a General Practitioner) of that particular specialization on his/her printed letterhead duly signed and stamped.

The lab reports (e.g., AKU, Karachi Lab, Dr. Ehsanullah etc.) and X-ray investigations.

3. In case of hospitalization, minimum duration of three days will be considered. A discharge letter of hospital with follow-up reports, duration of rest required and the report of investigation done during the stay in the hospital should also be provided with the application.

All approvals for leave of absence and missed exams will now be based on the above policy.