

MEMORANDUM

To : All Students
From : Executive Director Administration
Subject : Course Registration and Tuition Fee
Date : Saturday, November 19, 2011

Spring Semester 2012 is commencing from Monday, January 16, 2012. Students are requested to register for the courses on IoBM's online registration system available at our website www.iobm.edu.pk. Registration is starting from Thursday, December 01, 2011 for weekend students and from Friday, December 02, 2011 for weekday students. Students are advised to submit the Pay Order to the Finance Department **before applying for registration** or deposit fee in any branch of Citibank (minimum two (2) working days are required for processing the payment). After submitting the payment, register yourself and please follow the instructions given in the enclosed notifications. Students are required to follow the schedule mentioned below for registration:

***Weekday Programs**

Payment of Fee : Saturday, November 19, 2011 to Saturday, December 24, 2011

Registration : Friday, December 02, 2011 to Saturday, December 24, 2011

Fee Breakdown

Programs	Registration	Tuition Fee per course	Tuition Fee per semester (Full Load)
BBA (Hons)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.S (Joint Hons)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS (CS)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS (Industrial Engineering & Mgmt)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.S (Actuarial Sciences and Risk Mgmt.)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.S (Commerce)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.E. (Electrical)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.S (Media Studies)	10,000.00	9,000.00	64,000.00 (6 Courses)
MBA (R)	10,000.00	10,000.00	70,000.00 (6 Courses)

Commencement of Weekdays Classes Monday, January 16, 2012

***Weekend Programs: [MBA (EXE), MBA (after Bachelor's Programs), MHM, MM, ACM, AMM, IM, EM, TCM, EEM, MSc(HRM), FRM, M.Phil/MS]**

Payment of Fee : Saturday, November 19, 2011 to Saturday, December 24, 2011

Registration : Thursday, December 01, 2011 to Saturday, December 24, 2011

Fee Breakdown

Registration Fee	Registration Fee	Tuition Fee per course
1 to 2 Courses	3 to 4 Courses	
3500.00	7000.00	10,000.00

Commencement of Weekend Classes Saturday, January 21, 2012

Core Courses will be offered subject to enrollment of 15 students and elective courses with a minimum of 10 students.

Late Fee Of Rs. 1,000.00 will be charged from Sunday, December 25, 2011 to Saturday, December 31, 2011

Late Fee Of Rs. 2,000.00 will be charged from Sunday, January 01, 2012 to Saturday, January 07, 2012

Please Note: Registration will not be allowed after Saturday, January 07, 2012.

Last date to Drop Course(s) Without Penalty

Thursday, January 05, 2012

Last date to Drop Course(s) With Penalty

Sunday, February 26, 2012

Copies: President
Dean
Executive Director Academics
Manager Admissions, Finance and IT

ATTENTION STUDENTS

- Students can register their courses via **Online Registration System** for Spring Semester 2012.
- Weekend students can register their courses from Thursday, December 01, 2011 and weekday students from Friday, December 02, 2011 to Saturday, December 24, 2011 via **ONLINE REGISTRATION SYSTEM**.
- Please review your selected courses before adding them. At this stage there will be no drop option. Drop option will only be available **from Monday, December 12, 2011** and that also by e-mailing to registrationquery@iobm.edu.pk

➤ **Registration**

Thursday, December 01, 2011 to Saturday, December 24, 2011

Last date to Drop Course(s) Without Penalty

Thursday, January 05, 2012

Last date to Drop Course(s) With Penalty

Sunday, February 26, 2012

➤ **Fee Payment**

From Saturday, November 19, 2011 to Saturday, December 24, 2011

Students are advised to submit the Pay Order to the Finance Department **before applying for registration** or deposit fee in any branch of Citibank (minimum two (2) working days are required for processing the payment).

Late Fee Of Rs. 1,000.00 will be charged from Sunday, December 25, 2011 to Saturday, December 31, 2011

Late Fee Of Rs. 2,000.00 will be charged from Sunday, January 01, 2012 to Saturday, January 07, 2012

Please Note: Registration will not be allowed after Saturday, January 07, 2012.

- **SEMINAR IN ECONOMIC POLICY (ECO405)** Only for last semester students.
- Please note that swapping of elective courses from Bachelor's to Master's Program is not allowed.
- **CONDITION FOR ENROLLING FOR MBA (1 YEAR) COURSES AFTER BACHELOR'S PROGRAM**
 - Bachelor's students are not allowed to take MBA courses until they have completed their Bachelor's Program and have also changed their status from Bachelor's to Master's.