

MEMORANDUM

To : All Students
From : HoD Students Academic Affairs
Subject : Course Registration and Tuition Fee (Fall Semester 2025)
Date : Saturday, August 16, 2025

Fall Semester 2025 is commencing on Monday, September 15, 2025. Students are requested to register (Add/ Drop) their courses through **SELF SERVICE** system available at CMS System i.e. “**myIoBM**”. Students are required to follow the schedule mentioned below for registration:

Fall Semester 2025 Registration Appointment

Date	Time	Programs	Criteria
Monday August 25, 2025	10:30 am	All MBA 1.5Yrs Programs	None
Monday August 25, 2025	2:30 pm	MBA 2Yrs Programs	Left with 1 to 42 Credit Hours
Tuesday August 26, 2025	10:30 am	MBA 2Yrs Programs	Left with 43 or more Credit Hours
Tuesday August 26, 2025	2:30 pm	BBA	Left with 1 to 59 Credit Hours
Wednesday August 27, 2025	10:30 am	BBA	Left with 60 to 105 Credit Hours
Wednesday August 27, 2025	2:30 pm	BBA	Left with 106 or more Credit Hours
Thursday August 28, 2025	10:30 am	BS JH Accounting & Finance	Left with 1 to 75 Credit Hours
Thursday August 28, 2025	2:30 pm	BS JH Accounting & Finance	Left with 76 or more Credit Hours
Saturday August 30, 2025	10:30 am	BS AML BS JH Economics & Finance	None
Saturday August 30, 2025	2:30 pm	BS Entrepreneurship BS Logistics & Supply Chain BS Actuarial Science & RM BS Mathematics & Economics BS Statistics & BI	None
Monday September 1, 2025	10:00 am	BS Computer Science BS Software Engineering BS Computational Finance	None
Monday September 1, 2025	12:30 pm	BS Data Science BS JH Business and Psychology BS Media Studies BS Economics	None
Monday September 1, 2025	3:00 pm	BS Psychology BS Economics Law and IR BS Economics Media and IR BS Education BS Technology Management B.Ed. 1.5 and 2.5Yrs BS Industrial Management BE Electrical	None

Registration will remain open till Monday, September 22, 2025

Commencement of Classes:

Monday, September 15, 2025

LAST DATE TO DROP COURSES WITHOUT PENALTY THROUGH STUDENT SELF SERVICE ONLY

MONDAY, NOVEMBER 17, 2025

(FEE WILL BE ADJUSTED AND NOT REFUNDABLE)

LAST DATE TO DROP COURSES WITH PENALTY THROUGH STUDENT SELF SERVICE ONLY

MONDAY, DECEMBER 8, 2025

(WITH 'W' GRADE)

Fee Payment

- Wednesday, August 20, 2025 to Thursday, September 11, 2025
- Late Registration fee of Rs. 2000/- (for all programs) will be charged from Friday, September 12, 2025 to Thursday, September 18, 2025