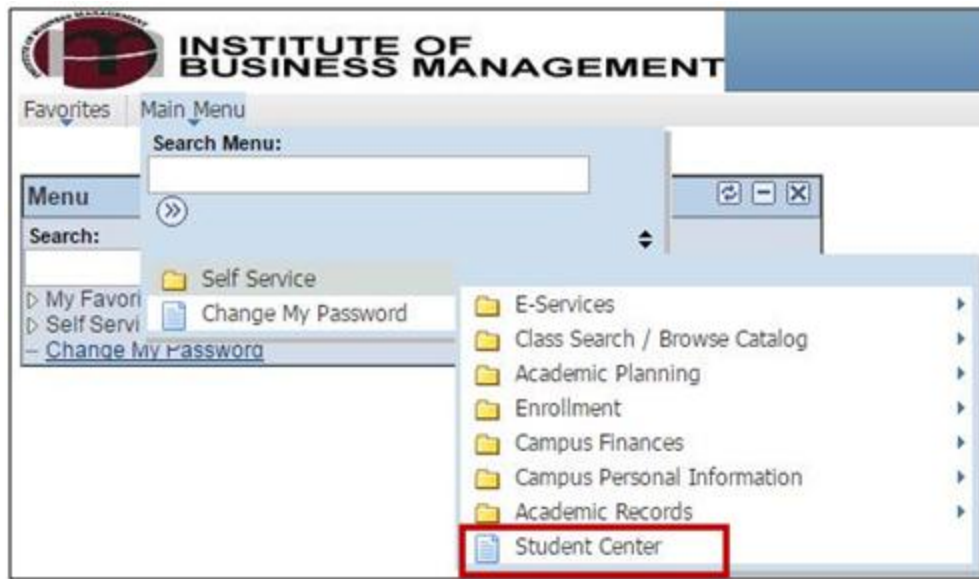


How to check for holds on your account:



Steps:

1. On the home screen, follow the path and select 'Student Center'. The following screen will appear:

In case of no holds:

Screen 1:

The screenshot shows the 'STUDENT_IOBM'S Student Center' interface. The 'Holds' section on the right is highlighted with a red box and displays 'No Holds.' The interface also includes a 'SEARCH FOR CLASSES' button, a 'This Week's Schedule' table, and a 'weekly schedule' link.

Class	Schedule
LAW 201-C LEC (1475)	Sa 9:00AM - 12:00PM Room: TBA
MAN 408-B LEC (1375)	TuTh 2:15PM - 3:45PM Room: TBA
SCM 502-Z LEC (1434)	Sa 2:00PM - 5:00PM Room: TBA

2. On screen 1, 'holds' section on the right will show details of any kind of hold on your account due to academic or financial reasons. When there is no such hold on your account, the box states 'No Holds'.

In case of holds:

Screen 1:

STUDENT_IOBM'S Student Center

Academics

SEARCH FOR CLASSES

Search
Enroll
My Academics

other academic... >>

Deadlines URL Gradebook

This Week's Schedule

	Class	Schedule
LAW 201-C LEC (1475)		Sa 9:00AM - 12:00PM Room: TBA
MAN 408-B LEC (1375)		TuTh 2:15PM - 3:45PM Room: TBA
SCM 502-Z LEC (1434)		Sa 2:00PM - 5:00PM Room: TBA

weekly schedule ▶
enrollment shopping cart ▶

Holds

STUDENT COUNSELOR
STUDENT COUNSELOR

details ▶

1. If there is any hold(s) on your account, the holds section will mention the nature of it e.g STUDENT COUNSELOR hold. You can view its details by clicking on the link named 'details' in the holds section.
2. When click on 'details', the information about the hold will be displayed in the following manner:

STUDENT_IOBM

Your Holds

Below is a list of current Holds on your records. To filter your list of Holds, change the options below and click Go.

View your Holds by

Institution

Term

Department

go

Item List

Hold Item	Amount	Institution	Start Term	End Term	Start Date	End Date	Department
STUDENT COUNSELOR		PKR Institute of Business Mgmt	Begin Term - Srvc Indicatr Use		04/21/2015		STUDENT COUNSELOR
STUDENT COUNSELOR		PKR Institute of Business Mgmt	Begin Term - Srvc Indicatr Use		04/21/2015		STUDENT COUNSELOR

Cancel

3. To view further details about a particular hold, click on the link mentioning the hold name under the column heading 'Hold Item' e.g STUDENT COUNSELOR.

Your Holds

Hold Item

STUDENT_JOB
STUDENT_COUNSELOR

Reason and Contact

Description: Institute of Business Mgmt
Start Term: Begin Term - Srvc Indicatr Use
Start Date: 04/21/2015
Reason: BELOW GOOD STANDING CGPA
Department: STUDENT COUNSELOR
CONTACT: SARA ASGHAR

Instructions

[Return](#)

4. When clicked on the hold name, a screen similar to the one on the left will appear. It will mention the reason for hold, the department concerned with the particular hold and the person to contact in this case.