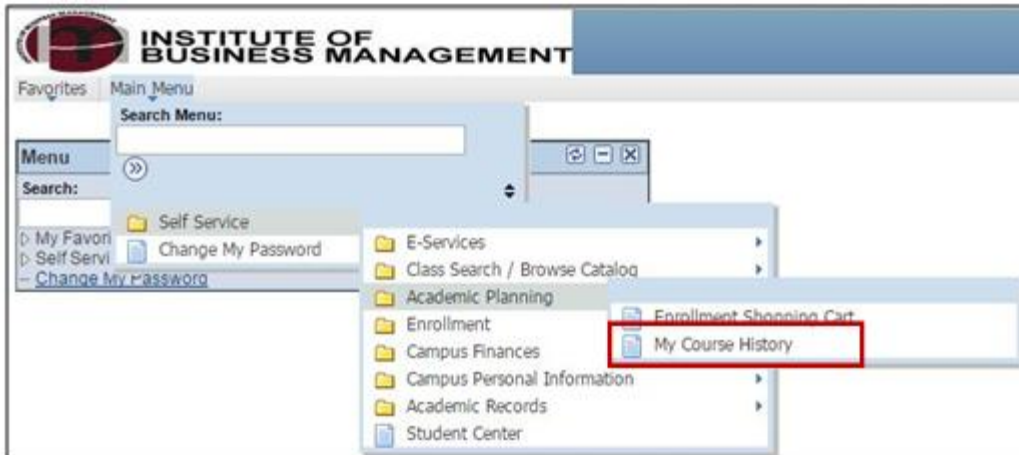


How to view your transcript and grades:

Viewing your course history:



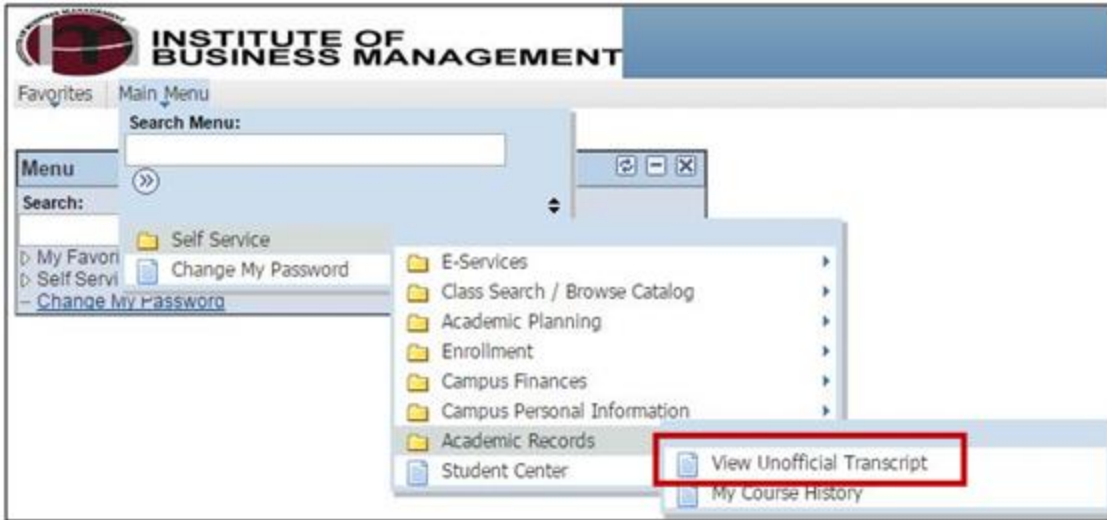
- Follow the path from the main menu tab and go to 'My Course History'.

- Your grades summary will appear as shown on the right.

The screenshot shows the 'My Course History' page. It includes a 'Select Display Option' section with radio buttons for 'Hide courses from My Planner' and 'Show courses from My Planner'. There is also a 'Sort results by' dropdown menu and a 'sort' button. Below the options are icons for 'Taken' (green checkmark), 'Transferred' (green arrow), and 'In Progress' (yellow diamond). The main content is a table of courses.

Course	Description	Term	Grade	Units	Status
ACC 101	INTRO. TO FINANCIAL ACCOUNTING	Fall 12	A	3.00	←
ACC 201	INTER. FINANCIAL ACCOUNTING	Spring 13	A-	3.00	✓
ACC 301	COST ACCOUNTING	Summer 13	B+	3.00	✓
ACC 410	MANAGEMENT ACCOUNTING	Summer -14	B+	3.00	✓
ACC 503	TAXATION	Spring-14	B	3.00	✓
COM 101	GENERAL ENGLISH	Fall 12	B	3.00	←
COM 102	BUSINESS COMMUNICATION - I	Summer 13	A-	3.00	✓
COM 201	BUSINESS COMMUNICATION - II	Fall 13	A-	3.00	✓
COM 202	BUSINESS & PROFESSIONAL SPEECH	Summer 15	C+	3.00	✓
ECO 101	PRINCIPLES OF MICROECONOMICS	Fall 12	A-	3.00	✓
ECO 102	PRINCIPLES OF MACROECONOMICS	Spring 13	B	3.00	✓

Viewing unofficial transcript:



Steps:

1. Follow the path from the main menu tab and go to 'View Unofficial Transcript'.

2. Click on 'VIEW TRANSCRIPT' button and wait for a few minutes. Your unofficial transcript will open in a new window.

