



INSTITUTE OF BUSINESS MANAGEMENT (IoBM)
Korangi Creek, Karachi

TENDER FOR SUPPLY OF ALL-IN-ONE COMPUTERS

REF: IoBM/IT/PC/082023

The **Institute of Business Management, Karachi (IoBM)** invites sealed bids from active taxpayers of manufacturers/firms/companies/distributors/suppliers registered with relevant tax authorities for the following tender.

S.No	Description	Warranty	Quantity
1	<u>Supply of All-in-One Computers</u> Processor: Intel® Core™ i7,-13700 Processor (30M Cache, up to 5.20 GHz) RAM: 8GB x DDR4 Storage: 256 GB SSD Network Card: 1000M Wired Network Card Display Built-in: 21.5" FHD LED 1920×1080 (16:9) (HDMI) Bluetooth: Default BT4.2 Wi-Fi: Yes Keyboard & Mouse: Standard USB Type Webcam: 3.0 Megapixel OS: Windows 10 or later Battery Backup: 15-20 min	5 Years/ 3+2 years Extended local channel warranty	170 sets

Procedure: Single-Stage (Technical & Financial Proposals to be submitted in separate sealed envelopes)

Submission Date: August 30, 2023, 10:00 am

Opening Date: August 30, 2023, 10:30 am

Tender Fee: Rs 2000 Non-refundable (In the form of Pay Order drawn in the name of IoBM)

Mandatory Eligibility Criteria:

1. Bidder must be an original equipment manufacturer (OEM) or an authorized tier-1 agent/partner
2. The bid must be accompanied by the Manufacturer's authorization letter from the principal
3. Minimum 03 years of relevant experience in Pakistan.
4. Only those companies can participate in this tender who have past experience in dealing with such work and valid authorized dealership/resellers certificates from the Manufacturer/Principal.

Tender Document (for details) may be collected after submission of paid fee challan from the Procurement Department, IoBM, Korangi Creek during working hours. (09:00 - 16:00 hrs, Monday to Thursday & Saturday). Alternatively, the tender document can be downloaded from the website.

Sealed bids should be submitted within the stated time and will be opened on the stated date & venue in the presence of the bidders' representatives who may wish to attend. Kindly mention "Tender Number" at the top left corner of the envelope. IoBM reserves the right to reject or accept any bid or cancel the bidding process.

TERMS & CONDITIONS

1. IoBM may reject all bids at any time prior to the acceptance of a bid.
2. 2% Performance Security should be deposited on the total cost of the quoted amount in the shape of a pay order drawn in favor of the Institute of Business Management (after the award of tender).
3. Copies of the Sales Tax Registration and NTN are to be attached with the bidding documents.
4. The quoted rates shall be inclusive of all applicable Govt. Taxes and charges.
5. The purchase committee reserves the right to reject or accept any bid without assigning any reason and the decision of the Committee shall be final.
6. The bidders are requested to submit their bids along with the bid validity period (not less than 90 days)
7. Complete details specification/information to be provided about the products and firm by the bidder.
8. Rates shall be quoted in Pak rupees.
9. The method of procurement is open competitive bidding single-stage Two envelope procedure.
10. The rates to be quoted shall be filled in the bidding documents mandatorily.
11. Tender Fee of Rs 2000/- Non-refundable (In the form of Pay Order drawn in the name of Institute of Business Management)
12. The last date of receipt of the bidding document is 30-08-2023 at 10:00 a.m. The bid document may be submitted at the IoBM Procurement Department admin block and the bids shall be opened on the same day at 10:30 am in presence of the bidders who may wish to be present.
13. In case of any holiday or disturbance, the bids shall be opened on the next working day as per the same schedule.
14. The Tender Notice shall be available on IoBM's website www.iobm.edu.pk

Total Amount _____

(Rupees _____

Only)

SIGNATURE OF THE
PROPRIETOR AND RUBBER STAMP
OF THE COMPANY

Bid Data Sheet

Introduction	
1	Name and address of IoBM: Institute of Business Management Plot 84, Naiclass 24, Deh Dih, Tappu Ibrahim, Korangi Creek, Karachi
2	Name of Contract. <i>"All-in-One Computers"</i>
3	Bid Price and Currency
3.1	Prices quoted by the Bidder shall be <i>"fixed" and in" Pak Rupees"</i>
4	Preparation and Submission of Bids
4.1	Qualification requirements: <ol style="list-style-type: none"> 1) NTN 2) Sales Tax 3) Minimum three years' experience of relevant field 4) Turnover of at least last three years (copy of tax return to be submitted)
5	Bid validity period. Not less than 90 days
6	Number of copies. <i>One Original</i>
7	Deadline for bid submission. <i>30-08-2023 at 10:00 am</i>
8	Under the following conditions, Bid will be rejected: <ol style="list-style-type: none"> 1. Conditional tenders/bids; 2. Bids received after specified date and time; 3. Bidder submitting any false information; 4. Black Listed Firms by Sindh Government or any relevant entity