

MEMORANDUM

To : All Students
From : Sabina Mohsin *S-Mohsin*
Executive Director Administration
Subject : Course Registration and Tuition Fee
Date : Friday November 06, 2009

Spring Semester 2010 is commencing from Monday January 11, 2010. Students are requested to register for the courses on IoBM new online registration system available at website www.iobm.edu.pk. Registration is starting from Saturday November 14, 2009. Students are advised to submit the Pay Order in the Finance Department **before applying for registration**. After making the payment, register yourself via **Online Registration System** with your student I.D. and Authorization code already sent on your official IoBM e-mail address. Students are required to follow the given schedule for their registration:

***Weekday Programs**

Payment of Fee : Saturday November 07, 2009 to Saturday December 12, 2009

Registration : Saturday November 14, 2009 to Saturday December 12, 2009

Fee Breakdown

Programs	Registration	Tuition Fee per course	Tuition + Reg. Fee per semester (Full Load)
BBA (Hons)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS (CS)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS (Industrial Engineering & Mgmt)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS (Management & Information Tech.)	10,000.00	9,000.00	64,000.00 (6 Courses)
B.S (Joint Hons)	10,000.00	9,000.00	64,000.00 (6 Courses)
BS Commerce	10,000.00	9,000.00	64,000.00 (6 Courses)
BS Actuarial Sciences and Risk Mgmt.	10,000.00	9,000.00	64,000.00 (6 Courses)
MBA (R)	10,000.00	10,000.00	70,000.00 (6 Courses)

Commencement of Weekdays Classes Monday January 11, 2010

***Weekend Programs: [MBA (EXE), MBA (after BACHELOR PROGRAMS), MHM, MM, ACM, IM, EM, TCM, FRM]**

Payment of Fee : Saturday November 07, 2009 to Saturday December 12, 2009

Registration : Saturday November 14, 2009 to Saturday December 12, 2009

Fee Breakdown

Registration 1 to 2 Courses	Registration 3 to 4 Courses	Tuition Fee per course
3500.00	7000.00	10,000.00

Commencement of Weekend Classes Saturday January 16, 2010

Core Courses will be offered subject to enrollment of 15 students and elective courses with a minimum of 10 students.

LATE FEE OF Rs. 1,000.00 WILL BE CHARGED AFTER DUE DATE IN THE FIRST WEEK
LATE FEE OF Rs. 2,000.00 WILL BE CHARGED AFTER DUE DATE IN THE SECOND WEEK

Last date to Drop Course(s) Without Penalty

Wednesday January 06, 2010

Last date to Drop Course(s) With Penalty

Sunday February 28, 2010

Copies: President
Dean
Executive Director Academics
Manager Admissions, Finance and IT

ATTENTION STUDENTS

- You can register yourself via **Online Registration System** for Spring Semester 2010.
- You can register yourself for Spring Semester 2010 through **ONLINE REGISTRATION SYSTEM** from Saturday November 14, 2009 to Saturday December 12, 2009 from 9:15 am to 4:00 pm (daily).
- **SEMINAR IN ECONOMIC POLICY (ECO405)** Only for last semester students.
- **Registration**
Saturday November 14, 2009 to Saturday December 12, 2009
Last date to Drop Course(s) Without Penalty
Wednesday January 06, 2010
Last date to Drop Course(s) With Penalty
Sunday February 28, 2009

- Please note that swapping of elective courses from Bachelors to Masters Program is not allowed.
- **CONDITION FOR ENROLLING FOR MBA (1 YEAR) COURSES AFTER BACHELORS PROGRAM**
 - **Bachelor Students are not allowed to take MBA courses until they have finished their Bachelors Program and also have changed their status from Bachelors to Masters.**

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- Please note that swapping of elective courses from Bachelors to Masters Program is not allowed.
- **CONDITION FOR ENROLLING FOR MBA (1 YEAR) COURSES AFTER BACHELORS PROGRAM**
 - Bachelor Students are not allowed to take MBA courses until they have finished their Bachelors Program and also have changed their status from Bachelors to Masters.
- IoBM is launching **Online Registration System** for Spring Semester 2010. Authorization code has already been sent on your official IoBM e-mail account. If you have not received it, kindly visit our website www.iobm.edu.pk or contact Mr. Moin Jilani in I.T. Department to retrieve your authorization code as soon as possible or you will not be able to register online for Spring Semester 2010.

➤ **Stepwise Enrollment for Online Registration System**

Step 1: Visit our website www.iobm.edu.pk, click **Announcements**

Step 2: A link is visible namely “Student Registration for Online Registration” please click it.

Step 3: If “Authorization Code” is not received then follow the link “click here” given below on that page.

Step 4: Please fill it with student I.D. and authorization code which is already sent on your official IoBM e-mail account.

Step 5: Please complete the form with required information.

After completion of above steps before registration, you will be eligible for online registration to register your courses for Spring Semester 2010.

➤ Due to regular classes on Saturdays, the online registration is shifted from Saturday November 14, 2009 to Friday November 20, 2009. Please follow the schedule of registration as under:

DATE

TIME

Friday November 20, 2009

3:30 p.m. to 10:00 p.m.

Saturday November 21, 2009 to
Saturday December 18, 2009

9:15 a.m. to 4:00 p.m. daily